JHM
BUSINESS SERVICES
5515 Canoga Ave. # 204, Woodland Hills, CA 91367
Office: (818) 887-2085 Direct (310) 430-6799 (310) 428-7155
email: jeny@JHMBusinessServices.com, zulinjo@hotmail.com
www.JHMBusinessServices.com

CONDITIONS OF MOVE IN (IF APPLICATION IS APPROVED)

Lease Signing
- Lease documents must be signed within 48 business hours of approval. Property will remain on the market until the documents are signed.
- Security deposit must be paid at lease signing. First month's rent may be paid at lease signing or by move in date, unless move in date is the same date as the lease signing, then first month's rent will be due as well.
Hours for lease signings are Monday through Friday, between 9:00 AM and 4:30 PM.

Certified Funds
All Move-In Funds (First Month's Rent & Security Deposit) must be paid in the form of a cashier's check or money order before keys are provided. **No Exceptions**

Proof of Identity
Applicant must provide a Government Issued Photo ID or Driver's License, and, if possible, social security card at the time the lease agreement is signed. A copy will be made and maintained in your file.

Insurance
All approved applicants had been adviced to supply a copy of their renter's insurance policy (minimum $500,000 Liability Coverage) prior to taking possession of the property. JHM Business Services Co. and/or the owner of the property must be listed as "Additional Insured" on the policy.

Acceptance of Application, conveyance of approval or submission of lease terms & signing instructions are not binding and do not guarantee the applicant(s) rights to the property until the lease agreement is executed. Additional offers to lease may be accepted or entertained by the owner until the lease agreement is executed.

Screening Fee
Applicant has paid a non-refundable screening fee of $35.00 for credit reports, and background check.

The undersigned has read and understands the application requirements/instructions, conditions of Move-In and screening fee disclosure and acknowledges receipt of a copy. Please sign & submit with your application.

_____ _____
Applicant Signature Date

_____ _____
Applicant Signature Date

The undersigned has received the screening fee indicated above.

_____ _____
JHM Business Services Date